

FARMINGTON POLICE DEPARTMENT

POLICY AND PROCEDURE



Policy Number:
299-19 **Effective Date:**
08/14/2018

Subject:
Death or Serious Injury Investigations by
Other Agencies

Approved by:

A handwritten signature in black ink that reads "ST DHE".

Steven D. Hebbe, Chief of Police



PURPOSE:

The purpose of this policy is to establish and maintain a line of communication between the Farmington Police Department and any other agency which has been tasked with investigating an incident involving death or serious bodily injury and which directly involves the Farmington Police Department or its employees.

POLICY:

It is the policy of the Farmington Police Department to assign an employee to serve as a liaison between the Farmington Police Department and another agency which is investigating an incident in which our department is involved. The liaison acts as a representative of the department by effectively coordinating communication with the investigating agency in order to protect the interests of our department and its employees.

PROCEDURE:

Upon our Department's involvement in an incident in which death or serious injury has occurred, the on-duty supervisor notifies the on-call detective supervisor, as well as the Investigations and Professional Standards Lieutenants. One of the Lieutenants is then appointed by the Chief of Police, or designee, as the assigned liaison for that incident.

The responsibilities of both the liaison and the Detective Division could consist of, but are not limited to, the following:

1. Coordination of interviews and scene processing;
2. Coordination of media releases;
3. Dissemination of information regarding the background and training certificates of Department employees;
4. Dissemination of related video evidence related to the incident;
5. Updating Command Staff of the investigation's status or evolving details;

6. Communicating the interests of the Department to the investigating agency;
7. Ensuring that the Department's reputation and relationship with persons, neighborhoods, and the community is preserved and protected throughout the duration of the incident and the subsequent investigation;
8. Retrieving reports completed by the outside agency and District Attorney's Office, if applicable, regarding the investigation.

In order to ensure consistent communication regarding the incident and the progress of the investigation, or the lack thereof, the assigned liaison reports to the Chief of Police, or designee, regarding any changes in the investigation or Departmental concerns and/or needs until such time the investigation concluded.